
RG-24
City of Edmonton. Community and Family
Services Department fonds

CITY OF EDMONTON ARCHIVES



MS-723 Cdr. W.A. West collection

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The following is an intellectual arrangement provided for RG-24 to make it more accessible to researchers.

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1. Administrative Records

1.a. Annual Reports

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Edmonton Board of Public Welfare	1914-1915	Annual Report	1	1	Box 1, File 1
Edmonton Board of Public Welfare	1915-1916	Annual Report	1	2	Box 1, File 2
Edmonton Board of Public Welfare	1917-1918	Annual Report	1	3	Box 1, File 3
Edmonton Board of Public Welfare	1918-1919	Annual Report	1	4	Box 1, File 4
Edmonton Board of Public Welfare	1919-1920	Annual Report	1	5	Box 1, File 5
Edmonton Board of Public Welfare	1922	Annual Report	1	6	Box 1, File 6
Annual Report - 1963 - Welfare Department, City of Edmonton	1963	Annual Report	2	22	Box 1, File 22
Annual Report - 1964 - Welfare Department, City of Edmonton	1964	Annual Report	2	23	Box 1, File 23
Annual Report - 1968 - City of Edmonton Social Services Department	1968	Annual Report	2	24	Box 1, File 24
Annual Report - 1969 - City of Edmonton Social Services Department	1969	Annual Report	2	25	Box 1, File 25
Annual Report- 1971 - City of Edmonton Social Services Department	1971	Annual Report	2	26	Box 1, File 26
Annual Report - 1972 - City of Edmonton Social Services Department	1972	Annual Report	2	27	Box 1, File 27
Annual Report - 1973 - City of Edmonton Social Services Department	1973	Annual Report	2	28	Box 1, File 28
Annual Report- 1974 - City of Edmonton Social Services Department	1974	Annual Report	2	29	Box 1, File 29
Annual Report - 1975 - City of Edmonton Social Services Department	1975	Annual Report	2	30	Box 1, File 30
Annual Report - 1976 - City of Edmonton Social Services Department	1976	Annual Report	2	31	Box 1, File 31
Annual Report - 1977 - City of Edmonton Social Services Department	1977	Annual Report	2	32	Box 1, File 32
Annual Report- 1978- City of Edmonton Social Services Department	1978	Annual Report	3	33	Box 1, File 33
Annual Report- 1979 - City of Edmonton Social Services Department	1979	Annual Report	3	34	Box 1, File 34
Annual Report - 1980 - City of Edmonton Social Services Department	1980	Annual Report	3	35	Box 1, File 35
Annual Report- 1981 - City of Edmonton Social Services Department	1981	Annual Report	3	36	Box 1, File 36
Annual Reports - 1955-1976	1935-1976	Annual Report	3	37	Box 2, File 1

1.b. Finance

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Statement of Expenses - File 1 of 2	1932-1942	Financial Statements	3	38	Box 2, File 2
Statement of Expenses - File 2 of 2	1932-1942	Financial Statements	3	39	Box 2, File 3
Estimates - Children's Aid - 1951	1951	Financial Reports	5	96	Box 2, File 60
Mental Defectives (Accounts)	1954-1957	Financial Reports	5	97	Box 2, File 61

Estimates - Children's Aid - 1952	1952	Financial Reports	5	98	Box 2, File 62
Estimates - Children's Aid - 1953	1953	Financial Reports	5	99	Box 2, File 63
Quarterly Financial Statements	1992	Financial Statements	69	884	Box 28, File 3

1.c. Correspondence

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Department of Public Welfare - File #12-1, 1950-1966	1950-1966	Correspondence	4	40	Box 2, File 4
Department of Public Welfare - File #12-1, 1950-1967	1950-1967	Correspondence	4	70	Box 2, File 34
Project Enable	1972-1973	Correspondence	6	110	Box 3, File 4
Suicide Prevention Interagency Group - File 1 of 2	1985-1987	Correspondence	9	135	Box 4, File 1
Suicide Prevention Interagency Group - File 2 of 2	1985-1987	Correspondence	9	136	Box 4, File 2
Review of Department's Goals and Objectives	1985	Memo	9	140	Box 4, File 6
Urban House	1982-1983	Correspondence	9	142	Box 4, File 8
Boyle-McCauley Health Centre Society	1980-1983	Correspondence	9	143	Box 4, File 9
Central Edmonton Social Concerns Association	1979-1982	Correspondence	9	144	Box 4, File 10
Beginning Group for Women in Abusive Relationships	1987-1988	Correspondence	9	145	Box 4, File 11
Group for Abused Women	1988	Correspondence	10	152	Box 4, File 18
Adopt a Family Project	1987-1989	Correspondence	10	153	Box 4, File 19
Westmount Friendship Club	1989	Correspondence	10	154	Box 4, File 20
Alzheimer's Volunteers	1987	Correspondence	10	155	Box 4, File 21
Home Services Report	1980-1986	Correspondence	10	159	Box 4, File 25
Community Mediation Pilot Project	1985-1987	Correspondence	10	160	Box 4, File 26
Edmonton Social Services Directions for 1989	1989	Correspondence	10	162	Box 4, File 28
Edmonton Social Services - Name Change	1987-1988	Correspondence	11	170	Box 4, File 36
Miscellaneous	1979-1987	Correspondence	11	171	Box 4, File 37
Long Range Planning	1985-1988	Correspondence; Reports	23	272	Box 9, File 8
Social Issues	1988	Correspondence; Reports	23	273	Box 9, File 9
Issue Areas	1988	Correspondence; Reports	23	274	Box 9, File 10
Planning Committee - 1989 - File 1 of 2	1989	Correspondence; Reports	23	275	Box 9, File 11
Planning Committee - 1989 - File 2 of 2	1989	Correspondence; Reports	23	276	Box 9, File 12
Planning - 1990	1990	Correspondence; Reports	23	277	Box 9, File 13

Accommodation; Planning - 1990 - File 1 of 2	1990	Correspondence; Reports	24	278	Box 9, File 14
Accommodation; Planning - 1990 - File 2 of 2	1990	Correspondence; Reports	24	279	Box 9, File 15
Department Long Range Planning - 1991	1991	Correspondence; Reports	24	280	Box 9, File 16
Long Range Planning: Branch Manager- 1991 - File 1 of 2	1991	Correspondence; Reports	24	281	Box 10, File 1
Long Range Planning: Branch Manager - 1991 - File 2 of 2	1991	Correspondence; Reports	24	282	Box 10, File 2
Operations Branch - 1992- File 1 of 2	1992	Correspondence; Reports	35	421	Box 14, File 9
Operations Branch - 1992- File 2 of 2	1992	Correspondence; Reports	36	422	Box 14, File 10
Family and Community Support Services - 1992	1992	Correspondence	24	283	Box 10, File 3
Alderman Inquiries/Social Housing - 1992	1992	Correspondence	24	286	Box 10, File 4
Senior Citizens - 1992	1992	Correspondence	24	285	Box 10, File 5
Personnel Department - 1992	1992	Correspondence	24	284	Box 10, File 7
City Clerks Office - 1992- File 1 of 4	1992	Correspondence	25	288	Box 10, File 8
City Clerks Office - 1992 - File 2 of 4	1992	Correspondence	25	289	Box 10, File 9
City Clerks Office - 1992 - File 3 of 4	1992	Correspondence	25	290	Box 10, File 10
City Clerks Office - 1992 - File 4 of 4	1992	Correspondence	25	291	Box 10, File 11
City Managers - 1992	1992	Correspondence	25	292	Box 10, File 12
Corporate Communications - 1992	1992	Correspondence	25	293	Box 10, File 13
Transportation - 1992	1992	Correspondence	25	294	Box 10, File 14
City Departments (Other) - 1992	1992	Correspondence	25	295	Box 10, File 15
Edmonton Social Planning Council - 1992	1992	Correspondence	25	297	Box 10, File 16
Grants-In-Aid - 1992	1992	Correspondence	25	298	Box 10, File 17
Finance Department- 1992	1992	Correspondence	25	296	Box 10, File 18
Planning and Development Department - 1992	1992	Correspondence	25	299	Box 10, File 19
Community and Family Services (Centres) - 1992	1992	Correspondence	26	300	Box 10, File 20
Landlord and Tenant Advisory Board - 1992	1992	Correspondence	26	301	Box 10, File 21
Provisional Government Correspondence - 1992	1992	Correspondence	26	302	Box 10, File 22
Alberta Social Services and Community Health - 1992	1992	Correspondence	26	303	Box 10, File 23
Non-Profit Housing Corporation - 1992	1992	Correspondence	26	304	Box 10, File 24
Budget - 1992	1992	Correspondence	26	305	Box 10, File 25

Public Works - 1992	1992	Correspondence	26	306	Box 10, File 26
Mayor's Office Correspondence - 1992	1992	Correspondence	26	307	Box 10, File 27
Canada Assistance Plan (CAP.) - 1992	1992	Correspondence	26	308	Box 10, File 28
Alderman Enquiries - 1992	1992	Correspondence	26	309	Box 10, File 29

1.d. Human Resources

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Demographic Info - Population	1976-1980	Reports; Statistics	11	172	Box 5, File 1
Demographic Info - Births, Deaths, Marriages	1976-1980	Reports; Statistics	11	173	Box 5, File 2
Demographic Info - Illegitimate Births and Abortions	1976-1980	Reports; Statistics	11	174	Box 5, File 3
Demographic Info - Divorce	1976-1980	Reports; Statistics	11	175	Box 5, File 4
Demographic Info - Senior Citizens	1976-1980	Reports; Statistics	11	176	Box 5, File 5
Demographic Info - Families	1976-1980	Reports; Statistics	11	177	Box 5, File 6
Demographic Info - Migration and Immigration	1976-1980	Reports; Statistics	12	178	Box 5, File 7
Various - Poverty, Welfare, Social Assistance, Social Allowance	1970-1979	Reports	12	189	Box 5, File 18
Various - Day Care	1977-1979	Reports	12	190	Box 5, File 19
Various - Nursery Schools	1977-1979	Reports	13	191	Box 5, File 20
Various - Maps	1977	Maps	13	192	Box 5, File 21
Various - Miscellaneous	1977-1979	Correspondence; Reports	13	193	Box 5, File 22
Information Manual - 1981 - Neighbourhoods	1981	Lists	13	194	Box 5, File 23
Information Manual - 1981 - Kingsway	1981	Statistics	13	195	Box 5, File 24
Information Manual - 1981 - Beverly	1981	Statistics	13	196	Box 5, File 25
Information Manual - 1981 - Glengarry	1981	Statistics	13	197	Box 5, File 26
Information Manual - 1981 - Westmount	1981	Statistics	13	198	Box 5, File 27
Information Manual - 1981 - Neighbourhoods	1981	Lists	13	199	Box 5, File 28
Information Manual - 1981 - Jasper Place	1981	Statistics	13	200	Box 5, File 29
Information Manual - 1981 - Duggan	1981	Statistics	13	201	Box 5, File 30
Information Manual - 1981 - Mill Woods	1981	Statistics	13	202	Box 5, File 31
Information Manual - 1981 - Idylwylde	1981	Statistics	13	203	Box 5, File 32
Information Manual - 1982 - Neighbourhoods	1982	Lists	13	204	Box 5, File 33

Information Manual - 1982- Jasper Place	1982	Statistics	13	205	Box 5, File 34
Information Manual - 1982- Duggan	1982	Statistics	14	206	Box 5, File 35
Information Manual - 1982 - Mill Woods	1982	Statistics	14	207	Box 5, File 36
Information Manual - 1982 - Idylwylde	1982	Statistics	14	208	Box 6, File 1
Information Manual - 1982 - Other	1982	Statistics	14	209	Box 6, File 2
Areas 9 & 10 - Duggan: File 1 of 2	1983	Statistics	14	210	Box 6, File 3
Areas 9 & 10 - Duggan: File 2 of 2	1983	Statistics	14	211	Box 6, File 4
Information Manual - 1983 - Neighbourhoods	1983	Lists	14	212	Box 6, File 5
Information Manual - 1983- Duggan	1983	Statistics	14	213	Box 6, File 6
Information Manual - 1983- Mill Woods	1983	Statistics	14	214	Box 6, File 7
Information Manual - 1983 - Idylwylde	1983	Statistics	15	215	Box 6, File 8
Information Manual - 1983 - Neighbourhoods	1983	Lists	15	216	Box 6, File 9
Information Manual - 1983 - Westmount	1983	Statistics	15	217	Box 6, File 10
Information Manual - 1983- Jasper Place	1983	Statistics	15	218	Box 6, File 11
Information Manual - 1983 - Neighbourhoods	1983	Statistics	15	219	Box 6, File 12
Information Manual - 1983 - Kingsway	1983	Statistics	15	220	Box 6, File 13
Information Manual - 1983 - Beverly	1983	Statistics	15	221	Box 6, File 14
Information Manual - 1983 - Glengarry	1983	Statistics	15	222	Box 6, File 15

1.e. Statistics

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
General Statistics - 1956	1956	Statistics	5	100	Box 2, File 64
General Statistics - 1957	1957	Statistics	6	102	Box 2, File 66
Statistics 1961 - General	1960-1962	Statistics	6	104	Box 2, File 68
Statistics 1962 - General	1962	Statistics	6	105	Box 2, File 69
Statistics 1968 - General	1965-1968	Statistics	6	106	Box 2, File 70
Statistics 1958 and 1959	1958-1959	Statistics	6	107	Box 3, File 1
Monthly Statistical Reports - 1960	1960	Statistics	6	108	Box 3, File 2

1.f. Policy

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Procedures	1982	Policy Statements	5	95	Box 2, File 59
Duty Worker Procedure	n.d.	Policy Statements	7	113	Box 3, File 7
Psychiatric Consultation Forms	1963	Policy Statements	7	114	Box 3, File 8
Social Services Appeals Procedures	1966	Policy Statements	8	123	Box 3, File 17
Hours of Work Programme	1976	Policy Statements	8	124	Box 3, File 18

1.g.i. Internal Reports

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
A Survey of Social Services in the City of Edmonton, Alberta	1929	Reports	1	7	Box 1, File 7
Report of the Organizational Survey of the Welfare Department	1955	Reports	1	8	Box 1, File 8
Social Research Institute Proceedings 1968 - Three papers presented at the Skyline Hotel, Ottawa, June 1968. Canadian Welfare Council Research Branch	1968	Reports	5	90	Box 2, File 54
A Study of Homeless and Transient Women - United Community Fund of Greater Edmonton, November 1971	1971	Reports	5	91	Box 2, File 55
Boyle Street Community Services Co- operative Limited	1974	Correspondence; Reports	5	92	Box 2, File 56
Final Evaluation of the Boyle Street Community Services Centre - By Helen Simmons, Ph.D., Jan-Dec 1974	1974	Reports	5	93	Box 2, File 57
People and the Workplace: A Summer Temporary Employment Program (STEP.) - Summary of Findings for Review and Commentary by Participants; Sponsored by Edmonton Social Services	1980	Reports	5	94	Box 2, File 58
Social Service Outreach - Local Initiatives Program 1973-1974	1973-1974	Reports	6	109	Box 3, File 3
Urban Study Committee - File 1 of 2	1963-1970	Reports	7	116	Box 3, File 10
Urban Study Committee - File 2 of 2	1963-1970	Reports	7	117	Box 3, File 11
Indians and the Law - By the Honourable Arthur Laing, Department of Indian Affairs and Northern Development, Government of Canada	1967	Reports	8	120	Box 3, File 14
Submissions to the Provincial-Municipal Finance Council by the City of Edmonton	1976	Reports	8	121	Box 3, File 15
Separation of the Functions of Providing Public Assistance from those Providing Welfare Services - By Gerald F. Hickey	1972	Reports	8	126	Box 3, File 20
Submissions to the Urban Demonstration Program - Submitted by the City of Edmonton	1974	Reports	8	132	Box 3, File 26
The One-Parent Family in Edmonton - Prepared by Social Planning Section Edmonton Social Services	1975	Reports	8	133	Box 3, File 27
Nutrition Series for Single Men Receiving Social Assistance - Submitted to Dr. G.R. Purnell Deputy Minister of Agriculture, Province of Alberta and Mr. D.K. Wass, Superintendent Edmonton Social Services	1974	Reports	8	134	Box 3, File 28
Preventive Service Literature	1966-1983	Reports	9	137	Box 4, File 3
Edmonton Social Services Preliminary Plan for an Integrated Departmental Information System	1986	Reports	9	141	Box 4, File 7
Social Demographic Information - City of Edmonton	1980	Reports	10	158	Box 4, File 24
Glengarry After School Care Society	1978	Reports	10	161	Box 4, File 27
Glengarry - 1976 Federal Census	1976	Reports	10	163	Box 4, File 29

Central Edmonton Social Concerns Association	1979	Reports	11	169	Box 4, File 35
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1.g.ii. External Reports

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Communique - Meeting of federal and provincial ministers of welfare, Ottawa	1976	Reports	8	122	Box 3, File 16
Developmental Approach to Public Assistance - Final report to the Federal-Provincial Conference of Ministers of Welfare	1971	Reports	8	125	Box 3, File 19
Report on Ministry Goal and Objectives - Task Force on Community and Social Services Government of Ontario	1973 (April)	Reports	8	127	Box 3, File 21
Study Report on Field Services - By Donald H. Gardner, Task Force on Community and Social Services Government of Ontario	1973 (May)	Reports	8	128	Box 3, File 22
Report on Ministry Roles and Capabilities - Task Force on Community and Social Services Government of Ontario	1973 (May)	Reports	8	129	Box 3, File 23
Report on Ministry Organization Structure - Task Force on Community and Social Services Government of Ontario	1973 (June)	Reports	8	130	Box 3, File 24
Report on Selected Issues and Relationships - Task Force on Community and Social Services Government of Ontario	1974 (January)	Reports	8	131	Box 3, File 25

1.h.i. Inter-Branch Coordinating Committee Minutes

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Inter-Branch Coordinating Committee Minutes - Jan-May 1984 - File 1 of 2	1984	Minutes	16	223	Box 6, File 16
Inter-Branch Coordinating Committee Minutes - Jan-May 1984 - File 2 of 2	1984	Minutes	16	224	Box 6, File 17
Inter-Branch Coordinating Committee Minutes - Jun-Dec 1984 - File 1 of 2	1984	Minutes	16	225	Box 6, File 18
Inter-Branch Coordinating Committee Minutes - Jun-Dec 1984 - File 2 of 2	1984	Minutes	16	226	Box 6, File 19
Inter-Branch Coordinating Committee Minutes - 1985- File 1 of 2	1985	Minutes	16	227	Box 6, File 20
Inter-Branch Coordinating Committee Minutes - 1985- File 2 of 2	1985	Minutes	16	228	Box 6, File 21
Inter-Branch Coordinating Committee Minutes - 1986 - File 1 of 2	1986	Minutes	16	229	Box 6, File 22
Inter-Branch Coordinating Committee Minutes - 1986 - File 2 of 2	1986	Minutes	17	230	Box 6, File 23
Inter-Branch Coordinating Committee Minutes - 1987-1988	1987-1988	Minutes	17	231	Box 7, File 1
Inter-Branch Coordinating Committee Minutes - 1989	1989	Minutes	17	232	Box 7, File 2
Inter-Branch Coordinating Committee Minutes - 1990	1990	Minutes	17	233	Box 7, File 3

1.h.ii. Management Team Minutes

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Management Team Minutes - Dec 1983-Mar 1984	1983-1984	Minutes	17	234	Box 7, File 4
Management Team Minutes - Apr-Jul 1984	1984	Minutes	17	235	Box 7, File 5

Management Team Minutes - Aug-Dec 1984 - File 1 of 2	1984	Minutes	17	236	Box 7, File 6
Management Team Minutes - Aug-Dec 1984- File 2 of 2	1984	Minutes	18	237	Box 7, File 7
Management Team Minutes - Jan-Aug 1985 - File 1 of 2	1985	Minutes	18	238	Box 7, File 8
Management Team Minutes - Jan-Aug 1985- File 2 of 2	1985	Minutes	18	239	Box 7, File 9
Management Team Minutes - May-Aug 1985- File 1 of 2	1985	Minutes	18	240	Box 7, File 10
Management Team Minutes - May-Aug 1985- File 2 of 2	1985	Minutes	18	241	Box 7, File 11
Management Team Minutes - Jun-Dec 1985- File 1 of 2	1985	Minutes	18	242	Box 7, File 12
Management Team Minutes - Jun-Dec 1985- File 2 of 2	1985	Minutes	18	243	Box 7, File 13
Management Team Minutes - Jan-Mar 1986 - File 1 of 2	1986	Minutes	18	244	Box 7, File 14
Management Team Minutes - Jan-Mar 1986 - File 2 of 2	1986	Minutes	18	245	Box 7, File 15
Management Team Minutes - Mar-Jul 1986- File 1 of 2	1986	Minutes	19	246	Box 7, File 16
Management Team Minutes - Mar-Jul 1986 - File 2 of 2	1986	Minutes	19	247	Box 7, File 17
Management Team Minutes - Aug-Oct 1986	1986	Minutes	19	248	Box 7, File 18
Management Team Minutes - Nov 1986-Dec 1987	1986-1987	Minutes	19	249	Box 7, File 19
Management Team Minutes - Jan-Apr 1987	1987	Minutes	19	250	Box 8, File 1
Management Team Minutes - May-Aug 1987	1987	Minutes	19	251	Box 8, File 2
Management Team Minutes - Sep 1987-Jan 1988	1987-1988	Minutes	20	252	Box 8, File 3
Management Team Minutes - Feb-Jul 1988	1988	Minutes	20	253	Box 8, File 4
Management Team Minutes - Aug-Dec 1988	1988	Minutes	20	254	Box 8, File 5
Management Team Minutes - Jan-Apr 1989	1989	Minutes	20	255	Box 8, File 6
Management Team Minutes - May-Jul 1989 - File 1 of 2	1989	Minutes	20	256	Box 8, File 7
Management Team Minutes - May-Jul 1989 - File 2 of 2	1989	Minutes	20	257	Box 8, File 8
Management Team Minutes - Aug-Dec 1989	1989	Minutes	20	258	Box 8, File 9
Management Team Minutes - Jan-Apr 1990	1990	Minutes	21	259	Box 8, File 10
Management Team Minutes - May-Aug 1990	1990	Minutes	21	260	Box 8, File 11
Management Team Minutes - Sep-Dec 1990	1990	Minutes	21	261	Box 8, File 12
Management Team Minutes - Jan-Feb 1991- File 1 of 2	1991	Minutes	21	262	Box 8, File 13
Management Team Minutes - Jan-Feb 1991- File 2 of 2	1991	Minutes	21	263	Box 8, File 14
Management Team Minutes - Mar-Aug 1991	1991	Minutes	22	264	Box 8, File 15
Management Team Minutes - Sep-Dec 1991	1991	Minutes	22	265	Box 9, File 1
Management Team Minutes - Jan-Mar 1992 - File 1 of 2	1992	Minutes	22	266	Box 9, File 2
Management Team Minutes - Jan-Mar 1992 - File 2 of 2	1992	Minutes	22	267	Box 9, File 3
Management Team Minutes - Apr-Jun 1992 - File 1 of 2	1992	Minutes	22	268	Box 9, File 4

Management Team Minutes - Apr-Jun 1992 - File 2 of 2	1992	Minutes	22	269	Box 9, File 5
Management Team Minutes - Jul-Dec 1992 - File 1 of 2	1992	Minutes	22	270	Box 9, File 6
Management Team Minutes - Jul-Dec 1992- File 2 of 2	1992	Minutes	22	271	Box 9, File 7

1.h.iii. Union/Management Consultation Committee Minutes

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Union/ Management Consultation Committee Meetings - 1984-1986 - 91e 1 of 2	1984-1986	Minutes	34	413	Box 14, File 1
Union/ Management Consultation Committee Meetings - 1984-1986 - File 2 of 2	1984-1986	Minutes	34	414	Box 14, File 2
Union/ Management Consultation Committee Meetings - 1987-1990 - File 1 of 3	1987-1990	Minutes	34	415	Box 14, File 3
Union/ Management Consultation Committee Meetings - 1987-1990 - File 2 of 3	1987-1990	Minutes	35	416	Box 14, File 4
Union/ Management Consultation Committee Meetings - 1987-1990 - File 3 of 3	1987-1990	Minutes	35	417	Box 14, File 5
Union/ Management Consultation Committee Meetings - 1990-1991 - File 1 of 2	1990-1991	Minutes	35	418	Box 14, File 6
Union/ Management Consultation Committee Meetings - 1990-1991 - File 2 of 2	1990-1991	Minutes	35	419	Box 14, File 7
Union/ Management Consultation Committee Meetings - 1990-1992	1990-1992	Minutes	35	420	Box 14, File 8

2. Operational Records

2.a.i. Children's Services Minutes

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Children's Services Meetings	1983	Minutes	38	456	Box 15, File 21
Children's Services Meetings	1984	Minutes	46	535	Box 18, File 13
Children's Services Support Group	1988	Minutes	52	619	Box 21, File 6
Children's Services Meetings	1990	Minutes	55	661	Box 22, File 3
Out-of-School Care Director's Meetings	1990	Minutes	55	671	Box 22, File 13
Children's Services Support Group	1990	Minutes	55	673	Box 22, File 15
Workplans	1990	Minutes	55	680	Box 22, File 22
Workplans - Branch Planning Meeting	1990	Minutes	56	681	Box 22, File 23
Long Range Planning	1991	Minutes	60	740	Box 23, File 43
Out-of-School Care Director's Meetings	1991	Minutes	60	749	Box 24, File 7
Task Force on Out-of-School Care - Freeze	1991	Minutes	60	750	Box 24, File 8
Child Care Coordinating Advisory Committee (Minutes)	1991	Minutes	61	754	Box 24, File 12
Community Support Services and Day Care Licensing Meeting	1990	Minutes	61	772	Box 24, File 30
Qualifications/ Equivalency, Certification Committee [QECC] - Agenda, Minutes, Etc.	1993	Minutes	64	841	Box 25, File 46

Union Management Committee	1993	Minutes	64	842	Box 25, File 47
Children's Services Sub-Committee (CSSC)	1992	Minutes; Report	66	861	Box 26, File 11
Agenda and Minutes	1992	Agenda; Minutes	66	863	Box 26, File 13
Consultant's Meeting Minutes	1993-1994	Minutes	68	876	Box 27, File 4
Branch Meeting Minutes	1993-1994	Minutes	68	877	Box 27, File 5
Consultant's Meeting Minutes	1995	Minutes	68	878	Box 27, File 6
Branch Meeting Minutes	1995	Minutes	68	879	Box 27, File 7

2.a.ii. Children's Aid Statistics

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Statistics - Children's Aid	1952-1965	Statistics	1	10	Box 1, File 10
Statistics - Children's Aid	1960	Statistics	1	11	Box 1, File 11
Statistics - Children's Aid	1961	Statistics	1	12	Box 1, File 12
Statistics - Children's Aid	1962	Statistics	1	13	Box 1, File 13
Statistics - Children's Aid	1963	Statistics	1	14	Box 1, File 14
Statistics - Children's Aid	1964	Statistics	2	15	Box 1, File 15
Statistics - Children's Aid	1965	Statistics	2	16	Box 1, File 16
Statistics - Children's Aid	1966	Statistics	2	17	Box 1, File 17
Statistics - Children's Aid	1967	Statistics	2	18	Box 1, File 18
Statistics - Children's Aid	1968	Statistics	2	19	Box 1, File 19
Statistics - Children's Aid	1969	Statistics	2	20	Box 1, File 20
Statistics - Children's Aid	1970	Statistics	2	21	Box 1, File 21
Juvenile Statistics	1951-1960	Statistics	6	103	Box 2, File 67
Statistical Data	1991	Statistics	58	704	Box 23, File 7
Statistical Data	1990	Statistics	59	723	Box 23, File 26
Housing and Social Planning (Tracking and Trends)	1988-1992	Correspondence; Statistics	60	738	Box 23, File 41
Family Day Home Stats/ Reports					
File restricted [Contains children's names], moved to Box 70.	1992	Statistics	65	845	Box 25, File 50
Out-of-School Care Stats/ Reports - 1994					
File restricted [Contains children's names], moved to Box 70.	1993-1994	Statistics	65	846	Box 25, File 51

2.a.iii. Children's Aid Reports

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Children's Aid	1955	Reports	1	9	Box 1, File 9
Glengarry After School Care Society	1978	Reports	7	118	Box 3, File 12
Glengarry After School Care Society	1973-1978	Reports	7	119	Box 3, File 13
After School Care - Reports	1981	Reports	36	425	Box 14, File 13
Legislation and Licensing	1979	Reports	39	463	Box 15, File 28
Day Care Information	1979	Reports; Articles	39	464	Box 15, File 29
Administration A - File 1 of 2	1980	Reports	39	467	Box 16, File 1
Day Care Information System	[1979-1980]	Reports	40	472	Box 16, File 6
Report to the South Edmonton Child Care Centre	1980	Reports	41	481	Box 16, File 15
Critique of Federal Guidelines	[1979-1980]	Reports	41	482	Box 16, File 16
Report of the Day Care Task Force	1977	Reports	41	483	Box 16, File 17
The Role of the Social Worker in Day Care	1977	Reports	41	484	Box 16, File 18
Report of Ad Hoc Committee on After School Care	1982	Reports	41	485	Box 16, File 19
Commissioner's Council Report - 1980	1980	Reports	41	486	Box 16, File 20
The Role of Social Services in Day Care	1981	Reports	41	487	Box 16, File 21
Brief to Cavanagh Commission - 1980	1980	Reports	41	488	Box 16, File 22
Alberta Municipalities	1979	Reports	41	489	Box 16, File 23
Policy Guidelines for D.C. under Canada Assistance Program	[1979-1980]	Reports	41	490	Box 16, File 24
Supplementary Report Auditor General	1981	Reports	41	491	Box 16, File 25
Proposed Children's Council of Alberta - 1979	1979	Reports	41	492	Box 16, File 26
Glengarry Research Project Report: The Effects of a Change in Spatial Density...	1980	Reports	41	494	Box 16, File 28
Reports: Reimer, Norris, Auditor General	1981	Reports	41	495	Box 16, File 29
City-School Facilities Committee	1980	Maps; Reports	42	503	Box 17, File 6
Edmonton Parent Resource Centre - Proposal	1980	Report	43	511	Box 17, File 14
Day Care Information System	1984	Reports	46	538	Box 18, File 16
Acts and Regulations	1984	Reports	47	546	Box 19, File 2
Acts and Regulations - City	1984	Reports	47	547	Box 19, File 3
Acts and Regulations - Province	1984	Reports	47	548	Box 19, File 4

Acts and Regulations - Federal	1984	Reports	47	549	Box 19, File 5
Strategies for Independent Out of School Care Programs - First Draft	1984	Reports	47	551	Box 19, File 7
Day Care Delivery System -1982	1982	Reports	47	555	Box 19, File 11
The Role of Social Services in Day Care	1981	Reports	47	556	Box 19, File 12
A Brief in Response to the Proposals for Day Care Standards and Licensing	[1976-1978]	Reports	47	558	Box 19, File 14
Acts and Regulations - Province	1981-1983	Legislation	47	559	Box 19, File 15
Miscellaneous	1985-1986	Reports	47	560	Box 19, File 16
Clifford E. Lee Foundation	1986	Reports	47	561	Box 19, File 17
Miscellaneous	1983-1986	Reports	47	562	Box 19, File 18
Brief to the Honourable Helen Hunley - 1978 - Original	1978	Reports	47	563	Box 19, File 19
Consultation Plan - Outline	1979	Reports	47	564	Box 19, File 20
Brief to Justice J.C. Cavanagh - 1980 - Original	1980	Reports	47	565	Box 19, File 21
Auditor General Supplementary Report	1979-1982	Reports	47	566	Box 19, File 22
Day Care, Annual Report - 1984 - Original Format	1984	Reports	47	567	Box 19, File 23
Report of the Auditor General	1981	Reports	48	568	Box 19, File 24
Children's Services Annual Report - 1980	1981	Reports	48	569	Box 19, File 25
Glengarry Evaluation Project Report	1982	Reports	48	570	Box 19, File 26
Need Study Day Care - 1975-1978	1975-1978	Reports	48	575	Box 19, File 31
Budgets (Finance)	1984	Reports	48	577	Box 19, File 33
Report- City Council - 1978	1978	Reports	49	582	Box 19, File 38
Proposed Day Care Worker Registry/ Certification	1973-1976	Reports	49	584	Box 19, File 40
Reports	1986	Reports	50	594	Box 20, File 8
Policy and Procedures	1987	Reports	50	595	Box 20, File 9
Standards	[1987]	Reports	50	596	Box 20, File 10
Reports	1986-1987	Reports	50	597	Box 20, File 11
Services to Pre-School Children - 1988	1988	Reports	50	598	Box 20, File 12
Day Care Reports - 1985	1985-1987	Reports	51	599	Box 20, File 13
Day Care Zoning Reports - File 1 of 2	1986-1987	Reports	51	600	Box 20, File 14
Day Care Zoning Reports - File 2 of 2	1986	Reports	51	601	Box 20, File 15

Day Care Locational Criteria - 1986 - File 1 of 2	1984-1986	Reports	51	602	Box 20, File 16
Day Care Locational Criteria - 1986 - File 2 of 2	1985-1986	Reports	51	603	Box 20, File 17
Reports	1989	Reports	51	604	Box 20, File 18
Policy and Procedures	1989	Reports	51	605	Box 20, File 19
Out of School Care Issues	1988-1989	Reports	51	606	Box 20, File 20
Reports	1988-1989	Reports	52	607	Box 20, File 21
Policy and Procedures	1989	Reports	52	608	Box 20, File 22
Budget and Allocation Process - 1990	1990	Reports	52	609	Box 20, File 23
Reports	1989	Reports	52	611	Box 20, File 25
Policy and Procedures	1989	Reports	52	612	Box 20, File 26
Special Initiatives Proposal	1988-1989	Reports	53	624	Box 21, File 11
Reports	1989-1990	Reports	53	626	Box 21, File 13
Policy and Procedures	1990	Reports	53	627	Box 21, File 14
Standards	1988	Reports	53	628	Box 21, File 15
Reports	1988-1990	Reports	53	633	Box 21, File 20
Policy and Procedures	[1987-1989]	Reports	53	634	Box 21, File 21
Budgets/Allocation Process - 1990	1990-1991	Reports	53	635	Box 21, File 22
Inter-Municipal Task Force	1990	Reports	55	672	Box 22, File 14
Departmentally Sponsored [Workshops]	1990	Reports	55	677	Box 22, File 19
Acts and Regulations - Province	1988-1990	Reports	56	686	Box 22, File 28
Special Initiatives Proposal - File 1 of 2	1988-1990	Reports; Guidelines	56	690	Box 22, File 32
Special Initiatives Proposal - File 2 of 2	1988-1990	Reports; Guidelines	57	691	Box 22, File 33
Reports - File 1 of 2	1991-1992	Reports	57	696	Box 22, File 38
Reports - File 2 of 2	1991-1992	Reports; Manuals	57	697	Box 22, File 39
Standards	1991	Reports	57	699	Box 23, File 2
Reports	1990-1992	Reports	59	714	Box 23, File 17
Standards	1986	Reports	59	717	Box 23, File 20
Reports	1990-1991	Reports; Contracts	59	727	Box 23, File 30
Guidelines	1990	Reports; Contracts	59	728	Box 23, File 31

Family and Community Support Services' Review	1991	Reports	60	737	Box 23, File 40
Out-of-School Care	1991	Reports	61	768	Box 24, File 26
Canadian Child Day Care Federation	1991-1992	Reports	62	780	Box 24, File 38
Out-of-School Care Checklist, Analysis/ Summary and Day Care Society of Alberta (Edmonton Chapter) Proposal Regulations	[1986-1993]	Report	62	785	Box 24, File 43
Day Care Operators' Orientation Material	1985-1994	Reports	63	797	Box 25, File 2
Headstart Report	1992-1993	Reports	63	799	Box 25, File 4
Child Care Coordination	1992	Report	63	802	Box 25, File 7
Out-of-School Care	1992	Reports	63	805	Box 25, File 10
Special Needs	1992	Report	63	808	Box 25, File 13
Statistical Data	1992	Forms; Report	63	811	Box 25, File 16
Budget Submission and Allocation Process - 1989	1989	Reports; Statistics	63	812	Box 25, File 17
Special Needs	[1986-1993]	Report	63	818	Box 25, File 23
Family Day Home Guidelines	1992	Report	64	832	Box 25, File 37
Early Childhood Development Advisory Committee - Agenda, Minutes, Etc.	1993	Reports; Agenda; Minutes	64	836	Box 25, File 41
Children's Services Committee [CSC] Agenda, Minutes, Etc.	1992-1993	Reports; Agenda; Minutes	64	837	Box 25, File 42
Out-of-School Care Task Force	1992	Report; Minutes	64	838	Box 25, File 43
Out-of-School Care Stats/ Reports	1990-1993	Reports	65	844	Box 25, File 49
Day Care Stats/ Reports - 1994	1991-1994	Reports; Statistics	65	847	Box 25, File 52
Terms of Reference	1992	Report	66	862	Box 26, File 12
Qualifications/ Equivalency, Certification Committee [PECC]	1989	Report	66	864	Box 26, File 14
Standards	1993	Reports	66	865	Box 26, File 15
Strategic Planning for Municipal Day Care Centres	1994	Reports	67	867	Box 26, File 17
Qualifications/ Equivalency, Certification Committee [QECC] and Children's Services Sub-Committee (CSSC) Reports - File 1 of 3	1989-1993	Reports	67	868	Box 26, File 18
Qualifications/ Equivalency, Certification Committee [QECC] and Children's Services Sub-Committee (CSSC) Reports - File 2 of 3	1989-1993	Reports	67	869	Box 26, File 19
Qualifications/ Equivalency, Certification Committee [QECC] and Children's Services Sub-Committee (CSSC) Reports - File 3 of 3	1989-1993	Reports	67	870	Box 26, File 20
Out-of-School Care	1992	Reports	69	883	Box 28, File 2

2.a.iv. Children's Aid Policy

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Policy Statements	1983	Correspondence	38	455	Box 15, File 20
Policy Statements	1979	Reports	39	462	Box 15, File 27
Policy Statements	1980-1981	Correspondence; Reports	40	470	Box 16, File 4
Policy Statements	1979-1980	Reports	40	478	Box 16, File 12
Mission Statement	1984	Mission Statement	41	480	Box 16, File 14
Petition to Minister, M.L.A.s and Council	1981	Petition	44	519	Box 17, File 22
Policy Statements	1984	Reports	46	533	Box 18, File 11
Agendas	1984	Schedules	46	536	Box 18, File 14
Out of School Care and Day Care Policy Statements	1984	Correspondence; Reports	47	550	Box 19, File 6
Policy Statements	1973-1977	Correspondence; Reports	47	553	Box 19, File 9

2.a.v. Children's Aid Correspondence

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Children's Services J.P.	1986-1987	Correspondence	9	146	Box 4, File 12
Living Skills for Kids	1990	Correspondence	9	147	Box 4, File 13
Caregiver Project	1987	Correspondence	9	148	Box 4, File 14
Brown Bag Luncheon Project	1989	Correspondence	10	149	Box 4, File 15
Glengarry Child Care Society - 20 Year Celebration	n.d.	Correspondence	10	150	Box 4, File 16
Family Day Project- October 1, 1989	1989	Correspondence	10	151	Box 4, File 17
Children's Services - 1992	1992	Correspondence	24	287	Box 10, File 6
Children and Families Initiative	1993-1994	Correspondence; Reports	28	336	Box 11, File 19
Policy Statements	1982	Correspondence; Reports	36	423	Box 14, File 11
Association for the Promotion of After School Care Program	1981	Correspondence	36	424	Box 14, File 12
Administration	1982	Correspondence	36	426	Box 14, File 14
Commissioner's Brief and Related Information: 1984-04-07 Meeting	1984	Correspondence	36	427	Box 14, File 15
Commissioner's Brief and Related Information: 1982-04-07 Meeting	1982	Correspondence	36	428	Box 14, File 16
"City Council - Correspondence and Memos	1982	Correspondence	36	430	Box 14, File 18
Commissioners - Correspondence and Memos - File 1 of 5	1982	Correspondence	36	431	Box 14, File 19
Commissioners - Correspondence and Memos - File 2 of 5	1982	Correspondence	36	432	Box 14, File 20

Commissioners - Correspondence and Memos - File 3 of 5	1982	Correspondence	36	433	Box 14, File 21
Commissioners - Correspondence and Memos - File 4 of 5	1982	Correspondence	37	434	Box 14, File 22
Commissioners - Correspondence and Memos - File 5 of 5	1982	Correspondence	37	435	Box 14, File 23
Integrated Day Care	1982	Correspondence	37	436	Box 15, File 1
Provincial-Municipal Correspondence	1982	Correspondence	37	437	Box 15, File 2
After School Care	1983	Correspondence	37	438	Box 15, File 3
Correspondence and Memos	1983	Correspondence	37	439	Box 15, File 4
Committee Reviewing Auditor's Guide	1983	Correspondence	37	440	Box 15, File 5
Commissioners - Correspondence and Memos - A	1983	Correspondence	37	441	Box 15, File 6
Commissioners - Correspondence and Memos - B	1983	Correspondence	37	442	Box 15, File 7
Commissioners - Correspondence and Memos - C	1983	Correspondence	37	443	Box 15, File 8
Commissioners - Correspondence and Memos - D	1983	Correspondence	37	444	Box 15, File 9
Commissioners - Correspondence and Memos - E	1983	Correspondence	37	445	Box 15, File 10
Commissioners - Correspondence and Memos - F	1983	Correspondence	37	446	Box 15, File 11
Commissioners - Correspondence and Memos - G	1983	Correspondence	37	447	Box 15, File 12
Commissioners - Correspondence and Memos - H	1983	Correspondence	38	448	Box 15, File 13
Commissioners - Correspondence and Memos - I	1983	Correspondence	38	449	Box 15, File 14
Commissioners - Correspondence and Memos - J	1983	Correspondence	38	450	Box 15, File 15
Commissioners - Correspondence and Memos - K	1983	Correspondence	38	451	Box 15, File 16
Commissioners - Correspondence and Memos - L	1983	Correspondence	38	452	Box 15, File 17
Revisions and Amended Reports to Council	1982-1983	Correspondence	38	453	Box 15, File 18
Provincial-Municipal Correspondence	1983	Correspondence	38	454	Box 15, File 19
Legislation and Licensing	1983	Correspondence	38	457	Box 15, File 22
City Council - Correspondence and Memos	1983	Correspondence	38	458	Box 15, File 23
Edmonton Child Care Society	1979	Correspondence	38	459	Box 15, File 24
Administration - File 1 of 2	1979	Correspondence; Reports	38	460	Box 15, File 25
Administration - File 2 of 2	1979	Correspondence; Reports	39	461	Box 15, File 26
Provincial-Municipal Correspondence	1979	Correspondence	39	465	Box 15, File 30
Commissioners - Correspondence and Memos	1979	Correspondence	39	466	Box 15, File 31

Administration A - File 2 of 2	1980	Correspondence	39	468	Box 16, File 2
Administration B	1980	Correspondence; Reports	39	469	Box 16, File 3
Legislation and Licensing	1980	Correspondence	40	471	Box 16, File 5
City Council - Correspondence and Memos A	1980	Correspondence	40	473	Box 16, File 7
City Council - Correspondence and Memos B	1980	Correspondence	40	474	Box 16, File 8
Commissioners - Correspondence and Memos - A	1980	Correspondence	40	475	Box 16, File 9
Commissioners - Correspondence and Memos - B	1980	Correspondence	40	476	Box 16, File 10
Commissioners - Correspondence and Memos - C	1980	Correspondence	40	477	Box 16, File 11
City Council - Correspondence and Memos	1979	Correspondence	41	479	Box 16, File 13
Correspondence and Memos	1980	Correspondence; Reports	41	493	Box 16, File 27
After School Care	1980	Correspondence	41	496	Box 16, File 30
Alberta Municipalities	1979-1980	Correspondence; Reports	41	497	Box 16, File 31
Provincial-City Day Care - File 1 of 2	1979-1980	Correspondence; Reports	42	498	Box 17, File 1
Provincial-City Day Care - File 2 of 2	1979-1980	Correspondence; Reports	42	499	Box 17, File 2
After School Care	1981	Correspondence	42	500	Box 17, File 3
Revisions and Amended Reports to Council	1981	Correspondence; Reports	42	501	Box 17, File 4
Commissioners - Correspondence and Memos	1981	Correspondence; Reports	42	502	Box 17, File 5
Provincial-Municipal Correspondence - File 1 of 2	1980	Correspondence	42	505	Box 17, File 8
Provincial-Municipal Correspondence - File 2 of 2	1980	Correspondence	42	506	Box 17, File 9
After School Care	1981	Correspondence	43	507	Box 17, File 10
Administration A	1981	Correspondence; Reports	43	508	Box 17, File 11
Administration B - File 1 of 2	1981	Correspondence; Reports	43	509	Box 17, File 12
Administration B - File 2 of 2	1981	Correspondence; Reports	43	510	Box 17, File 13
Legislation and Licensing	1981	Correspondence	43	512	Box 17, File 15
City Council - Correspondence and Memos	1981	Correspondence	43	513	Box 17, File 16
Commissioners - Correspondence and Memos	1981	Correspondence	43	514	Box 17, File 17
Corporate Policy Plan - 1981	1981	Correspondence; Reports	43	515	Box 17, File 18
Administrative Meetings	1981	Correspondence	43	516	Box 17, File 19
Revisions and Amended Reports to Council A	1981	Correspondence	43	517	Box 17, File 20

Revisions and Amended Reports to Council B	1981	Correspondence	44	518	Box 17, File 21
Provincial-Municipal Correspondence - File 1 of 2	1981	Correspondence; Reports	44	520	Box 17, File 23
Provincial-Municipal Correspondence - File 2 of 2	1981	Correspondence; Reports	44	521	Box 17, File 24
Alberta Municipalities	1981	Correspondence; Reports	44	522	Box 17, File 25
Correspondence and Memos - File 1 of 2	1984	Correspondence; Reports	44	523	Box 18, File 1
Correspondence and Memos - File 2 of 2	1984	Correspondence	44	524	Box 18, File 2
After School Care	1984	Correspondence	44	525	Box 18, File 3
Correspondence and Memos - File 1 of 2	1984	Correspondence	45	526	Box 18, File 4
Correspondence and Memos - File 2 of 2	1984	Correspondence	45	527	Box 18, File 5
Family Day Care	1984	Correspondence; Reports	45	528	Box 18, File 6
Glengarry Family Day Home Program	1984	Contract; Correspondence	45	529	Box 18, File 7
Glengarry Community Day Care Centre	1984	Correspondence	45	530	Box 18, File 8
Administration	1984	Correspondence	45	531	Box 18, File 9
Memos to Supervisors and Social Services Centre Staff	1984	Correspondence	45	532	Box 18, File 10
Personnel	1984	Correspondence; Reports	46	534	Box 18, File 12
City Council - Correspondence and Memos	1984	Correspondence; Reports	46	539	Box 18, File 17
Commissioners - Correspondence and Memos - File 1 of 4	1984	Correspondence; Reports	46	540	Box 18, File 18
Commissioners - Correspondence and Memos - File 2 of 4	1984	Correspondence; Reports	46	541	Box 18, File 19
Commissioners - Correspondence and Memos - File 3 of 4	1984	Correspondence; Reports	46	542	Box 18, File 20
Commissioners - Correspondence and Memos - File 4 of 4	1984	Correspondence; Reports	46	543	Box 18, File 21
Provincial-Municipal Correspondence	1984	Correspondence; Reports	46	544	Box 18, File 22
Alberta Municipalities	1984	Correspondence	47	545	Box 19, File 1
City Council - Correspondence and Memos	1977	Correspondence	47	552	Box 19, File 8
Commissioners - Correspondence and Memos	1977	Correspondence; Reports	47	554	Box 19, File 10
Early Childhood Services	1977	Correspondence; Newsletters; Statistics	47	557	Box 19, File 13
Commissioner of Public Affairs - File 1 of 4	1978-1981	Correspondence; Reports	48	571	Box 19, File 27
Commissioner of Public Affairs - File 2 of 4	1978-1981	Correspondence; Reports	48	572	Box 19, File 28
Commissioner of Public Affairs - File 3 of 4	1978-1981	Correspondence; Reports	48	573	Box 19, File 29
Commissioner of Public Affairs - File 4 of 4	1978-1981	Correspondence; Reports	48	574	Box 19, File 30

A.S.D.C. Community Task Force re: Standards for A.S.C. 1975-1978	1975-1978	Correspondence; Reports	48	576	Box 19, File 32
Correspondence and Memos	1976	Correspondence	49	578	Box 19, File 34
Legislation and Licensing	1977	Correspondence	49	579	Box 19, File 35
Administration	1977	Correspondence; Reports	49	580	Box 19, File 36
Legislation and Licensing	1978	Correspondence	49	583	Box 19, File 39
Provincial-Municipal Correspondence - File 1 of 2	1977-1978	Correspondence; Reports	49	585	Box 19, File 41
Provincial-Municipal Correspondence - File 2 of 2	1977-1978	Correspondence; Reports	49	586	Box 19, File 42
Commissioners - Correspondence and Memos	1978	Correspondence	49	587	Box 20, File 1
City Council - Correspondence and Memos File severed, restricted material moved to Box 70.	1978-1979	Correspondence; Reports	49	588	Box 20, File 2
Alberta Municipalities	1978	Correspondence; Reports	50	589	Box 20, File 3
Early Childhood Services - 1973- 1977 - File 1 of 2	1973-1977	Correspondence; Reports; Minutes	50	590	Box 20, File 4
Early Childhood Services - 1973- 1977 - File 2 of 2	1973-1977	Correspondence; Reports; Minutes	50	591	Box 20, File 5
Correspondence	1987	Correspondence	50	593	Box 20, File 7
Municipally Funded Centres	1989-1990	Correspondence; Reports	52	610	Box 20, File 24
Subsidy Issues	1989	Correspondence; Reports	52	613	Box 20, File 27
Children's Services Meetings - 1987- 1989- File 1 of 2	1987-1989	Correspondence; Reports; Minutes	52	614	Box 21, File 1
Children's Services Meetings - 1987- 1989- File 2 of 2	1988-1989	Correspondence; Reports; Minutes	52	615	Box 21, File 2
Executive Committee	1989	Correspondence	52	616	Box 21, File 3
Public Affairs Committee	1987-1989	Correspondence	52	617	Box 21, File 4
DC5 Zoning	1988	Correspondence	52	618	Box 21, File 5
Out-of-School Care	1989	Correspondence	52	620	Box 21, File 7
Other Provinces	1988-1989	Correspondence	52	621	Box 21, File 8
Children's Services Section and Day Care Licensing Meetings	1989	Correspondence; Minutes	52	622	Box 21, File 9
Out-of-School Care Standards Review	1989	Correspondence; Minutes	53	623	Box 21, File 10
Out-of-School Care Issues	1990	Correspondence	53	629	Box 21, File 16
Day Cares with Three or Less School Aged Children	1990	Correspondence; Permits	53	630	Box 21, File 17
Operating Authority Information	1990	Correspondence	53	631	Box 21, File 18

Correspondence	1990	Correspondence	53	632	Box 21, File 19
Day Care Centres	1990	Correspondence; Reports	53	636	Box 21, File 23
Municipally Funded Centres	1990	Correspondence	53	637	Box 21, File 24
Beverly Day Care Centre	1990-1991	Correspondence; Reports	53	638	Box 21, File 25
Community Day Nursery	1990-1991	Correspondence; Reports	53	639	Box 21, File 26
Edmonton Northwest Day Care	1990-1991	Correspondence; Reports	53	640	Box 21, File 27
Fulton Place Child Care	1990-1991	Correspondence; Reports	53	641	Box 21, File 28
Garneau University Child Care	1990-1991	Correspondence; Reports	53	642	Box 21, File 29
Glengarry Child Care Society	1990-1991	Correspondence; Reports	54	643	Box 21, File 30
Grant MacEwan Day Care	1990-1991	Correspondence; Reports	54	644	Box 21, File 31
Hospital and Community Day Care	1990-1991	Correspondence; Reports	54	645	Box 21, File 32
Jasper Place Day Care	1990-1991	Correspondence; Reports	54	646	Box 21, File 33
King Edward Child Care Society	1990-1991	Correspondence; Reports	54	647	Box 21, File 34
Lansdowne Day Care	1990-1991	Correspondence; Reports	54	648	Box 21, File 35
Malmö Child Care Centre	1990-1991	Correspondence; Reports	54	649	Box 21, File 36
Oliver Day Care Centre	1990-1991	Correspondence; Reports	54	650	Box 21, File 37
Oliver School Centre for Children	1990-1991	Correspondence; Reports	54	651	Box 21, File 38
Primrose Day Care Centre	1990-1991	Correspondence; Reports	54	652	Box 21, File 39
South Edmonton Child Care	1990-1991	Correspondence; Reports	54	653	Box 21, File 40
Student's Union and Community Day Care	1990-1991	Correspondence; Reports	54	654	Box 21, File 41
West End Day Care Centre	1990-1991	Correspondence; Reports	54	655	Box 21, File 42
Correspondence	1990	Correspondence	54	657	Box 21, File 44
Policy and Procedures	1990	Correspondence; Reports	54	658	Box 21, File 45
Subsidy Issues	1990	Correspondence	55	659	Box 22, File 1
Administration	1990	Correspondence	55	660	Box 22, File 2
Program Issues	1990	Correspondence	55	662	Box 22, File 4
Space Committee Move to 6th Floor	1990	Correspondence; Blueprints	55	663	Box 22, File 5
Mayor Correspondence	1990	Correspondence	55	665	Box 22, File 7
Aldermanic Inquiries	1990	Correspondence	55	666	Box 22, File 8

Executive Committee	1990	Correspondence; Reports	55	667	Box 22, File 9
Public Affairs Committee	1990	Correspondence; Reports	55	668	Box 22, File 10
Police	1990	Correspondence	55	669	Box 22, File 11
Out-of-School Care Conference	1990	Correspondence	55	670	Box 22, File 12
Out-of-School Care	1990	Correspondence	55	675	Box 22, File 17
Liaison with Outside Agencies	1990	Correspondence	55	676	Box 22, File 18
Correspondence	1990	Correspondence	55	678	Box 22, File 20
Out-of-School Care	1989-1990	Correspondence; Newsletters	56	682	Box 22, File 24
Correspondence	1990	Correspondence; Reports	56	683	Box 22, File 25
Meeting with Licensing	1990	Correspondence	56	684	Box 22, File 26
Children's Services	1990	Correspondence; Newsletters	56	687	Box 22, File 29
Out-of-School Care Standards Review	1989-1990	Correspondence; Reports	56	689	Box 22, File 31
Grant MacEwan Community College Diploma Program	1990	Correspondence	57	692	Box 22, File 34
Time Recording	1990	Correspondence; Reports; Minutes	57	693	Box 22, File 35
Multiculturalism	1990	Correspondence	57	694	Box 22, File 36
Correspondence	1991	Correspondence	57	695	Box 22, File 37
Policy and Procedures	1991	Correspondence; Reports	57	698	Box 23, File 1
Assigned Level of Subsidy	1991	Correspondence	57	700	Box 23, File 3
Special Needs	1989-1992	Correspondence; Reports	58	701	Box 23, File 4
Components of Care	1992	Correspondence	58	702	Box 23, File 5
Out-of-School Care Issues	1991	Correspondence	58	703	Box 23, File 6
Day Cares with Three or Less Out-of- School Care Children	1991-1992	Correspondence	58	705	Box 23, File 8
Salary Survey	1991	Correspondence	58	706	Box 23, File 9
Rental Survey	1991	Correspondence	58	707	Box 23, File 10
Obtaining Subsidy on False Info	1990	Correspondence	59	711	Box 23, File 14
Out-of-School Care Task Force - 1992	1992	Correspondence; Reports	59	712	Box 23, File 15
Correspondence	1990-1991	Correspondence	59	713	Box 23, File 16
Policy and Procedures	1992	Correspondence; Reports	59	715	Box 23, File 18
Budget Submission and Allocation Process - 1989	1992	Correspondence	59	716	Box 23, File 19

Municipally Funded Centres (Listed Alphabetically)	1991	Correspondence	59	718	Box 23, File 21
Original Budgets - 1992 - File 1 of 2	1991-1992	Correspondence; Reports	59	719	Box 23, File 22
Original Budgets- 1992- File 2 of 2	1991-1992	Correspondence; Reports	59	720	Box 23, File 23
Day Care Issues (Complaints)	1991	Correspondence	59	721	Box 23, File 24
Municipally Approved Day Care [MACP] Application Forms	1991	Correspondence; Lists	59	722	Box 23, File 25
Family Day Homes	1990	Correspondence	59	725	Box 23, File 28
Correspondence	1991-1992	Correspondence	59	726	Box 23, File 29
North Edmonton Family Day Home	1991	Correspondence	59	729	Box 23, File 32
Family Day Home Projects Issues	1991	Correspondence	59	730	Box 23, File 33
Training Programs	1987-1990	Correspondence; Reports; Minutes; Forms	60	731	Box 23, File 34
Subsidy Issues	1991-1992	Correspondence	60	733	Box 23, File 36
Program Issues	1991	Correspondence; Reports	60	735	Box 23, File 38
Media Briefing	1991	Correspondence, Brochures	60	736	Box 23, File 39
Mayor Correspondence	1991	Correspondence	60	741	Box 23, File 44
Aldermanic Inquiries	1991	Correspondence	60	742	Box 23, File 45
Reports to Council's Committees	1989-1991	Correspondence	60	743	Box 24, File 1
Public Affairs Committee	1992	Correspondence	60	744	Box 24, File 2
Parks and Recreation	1992	Correspondence	60	745	Box 24, File 3
Personnel	1992	Correspondence	60	746	Box 24, File 4
Office of the City Solicitor	1992	Correspondence	60	747	Box 24, File 5
Out-of-School Care Conference	1991	Correspondence; Agenda	60	748	Box 24, File 6
Children's Services Support Group	1990-1992	Correspondence; Minutes; Brochures	60	751	Box 24, File 9
Edmonton Public Schools	1991	Correspondence	61	752	Box 24, File 10
Appeals Committee					
File restricted, moved to Box 70.	1990	Correspondence	61	753	Box 24, File 11
Child Care Coordination					
File severed, restricted material moved to Box 70.	1991-1992	Correspondence; Reports	61	755	Box 24, File 13
Out-of-School Care	1991	Correspondence	61	757	Box 24, File 15
Liaison with Outside Agencies	[1991]	Correspondence	61	758	Box 24, File 16
Red Cross Society	1991	Correspondence	61	759	Box 24, File 17

Departmentally Sponsored	1991	Correspondence	61	760	Box 24, File 18
Personnel	1992	Correspondence	61	761	Box 24, File 19
Correspondence	1991-1992	Correspondence	61	762	Box 24, File 20
Calgary	1991	Correspondence	61	769	Box 24, File 27
Other Provinces	1991	Correspondence	61	770	Box 24, File 28
Correspondence	1991	Correspondence	61	771	Box 24, File 29
Provincial Licensing Out-of-School Care Centres	1991	Correspondence; Booklet	62	773	Box 24, File 31
Municipal Taxation	1991	Correspondence	62	774	Box 24, File 32
Volunteer Program	1992	Correspondence; Brochures	61	767	Box 24, File 25
Children's Services	1983; 1991	Correspondence; Legislation	62	776	Box 24, File 34
Alberta Association for Young Children	1991	Correspondence; Reports	62	781	Box 24, File 39
Out-of-School Care [OSC] Task Force - Freeze	1992	Correspondence	63	800	Box 25, File 5
Program Issues	1992	Correspondence	63	801	Box 25, File 6
Provincial Licensing Out-of-School Care Centres	1992	Correspondence	63	803	Box 25, File 8
Policy and Procedures	1992	Correspondence; Reports	63	804	Box 25, File 9
Correspondence	1992	Correspondence	63	806	Box 25, File 11
Components of Care	1992	Correspondence	63	809	Box 25, File 14
Out-of-School Care Issues	1992	Correspondence	63	810	Box 25, File 15
Letter/Document Originals	1992	Correspondence; Reports	63	813	Box 25, File 18
Municipally Funded Centres (Listed Alphabetically)	1992	Correspondence	63	815	Box 25, File 20
MADC Approved Forms	1991	Correspondence; Reports	63	816	Box 25, File 21
Correspondence	1991	Correspondence	63	819	Box 25, File 24
Satellite Family Day Home Projects (Listed Alphabetically)	1991	Correspondence	63	820	Box 25, File 25
Alternative Measures	1992	Correspondence	63	821	Box 25, File 26
Miscellaneous	1991-1992	Correspondence; Reports	64	822	Box 25, File 27
Subsidy Issues	1991-1992	Correspondence	64	823	Box 25, File 28
Subsidy Issues	1989-1992	Correspondence	64	824	Box 25, File 29
Departmental Correspondence	1992	Correspondence	64	825	Box 25, File 30
Administration Policy and Procedure Out-of-School Care Standards Review	1992-1993	Correspondence; Reports	64	826	Box 25, File 31

Circulars/ Directives/ Manuals/ Out- of-School Care Policy and Procedures	1990-1993	Correspondence; Reports	64	827	Box 25, File 32
Circulars/ Directives/ Manuals/ Family Day Home Policy and Procedures	1993	Correspondence	64	828	Box 25, File 33
Day Care Correspondence	1993	Correspondence	64	829	Box 25, File 34
Out-of-School Care Correspondence					
File severed, restricted material moved to Box 70.	1993	Correspondence	64	830	Box 25, File 35
Family Day Home Correspondence	1993	Correspondence	64	831	Box 25, File 36
Children's Services Committee [CSC] Correspondence	1992-1993	Correspondence; Reports	64	833	Box 25, File 38
Qualifications/ Equivalency, Certification Committee [QECC] Correspondence	1993	Correspondence	64	834	Box 25, File 39
Child Care Coordination Advisory Committee - Agenda, Minutes, Etc.	1993	Correspondence	64	835	Box 25, File 40
Out-of-School Care Conference - Agenda, Minutes, Etc.	1993	Correspondence; Brochures	64	839	Box 25, File 44
Public Education - General	1993	Correspondence	64	840	Box 25, File 45
Waitlist - 1992	1992	Correspondence	65	848	Box 25, File 53
Waitlist					
File severed, restricted material moved to Box 70.	1991	Correspondence	65	849	Box 25, File 54
Day Care Correspondence	1990-1992	Correspondence	65	850	Box 25, File 55
Workplace Day Care Volume 1 - 1988 - File 1 of 3	1988	Correspondence; Reports; Survey	65	851	Box 26, File 1
Workplace Day Care Volume 1 - 1988 - File 2 of 3	1988	Correspondence; Reports; Survey	65	852	Box 26, File 2
Workplace Day Care Volume 1 - 1988 - File 3 of 3	1988	Correspondence; Reports; Survey	65	853	Box 26, File 3
Workplace Day Care Volume 2 - 1990-1992 - File 1 of 2	1990-1992	Correspondence; Reports; Survey	65	854	Box 26, File 4
Workplace Day Care Volume 2 - 1990-1992 - File 2 of 2	1990-1992	Correspondence; Reports; Survey	66	855	Box 26, File 5
Day Care Information Package - File 1 of 3	1986	Correspondence; Reports; Survey	66	856	Box 26, File 6
Day Care Information Package - File 2 of 3	1986	Correspondence; Reports; Survey	66	857	Box 26, File 7
Day Care Information Package - File 3 of 3	1986	Correspondence; Reports; Survey	66	858	Box 26, File 8
Qualifications/ Equivalency, Certification Committee [QECC]	1993	Correspondence; Reports	66	859	Box 26, File 9
Out-of-School Care	1992	Correspondence; Reports	66	860	Box 26, File 10
Out-of-School Care Approved Standards	1986-1990	Correspondence; Reports	66	866	Box 26, File 16
Columbian Project	1993	Correspondence; Reports	67	871	Box 26, File 21
Working Committee - 1992	1992	Correspondence; Reports	67	872	Box 26, File 22
Historical - 1985-1987	1985-1987	Correspondence; Reports	67	873	Box 27, File 1
Out-of-School Care Standards	1990-1995	Correspondence; Reports	67	874	Box 27, File 2

Miscellaneous	1990-1993	Correspondence; Reports	68	880	Box 27, File 8
Grant Applications	1990	Correspondence	68	881	Box 27, File 9
Miscellaneous	1990-1992	Correspondence, Reports	68	882	Box 28, File 1

2.a.vi. Children's Aid Outreach

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Day Care Newsletter	1981	Newsletter	42	504	Box 17, File 7
Day Care Issues (Complaints)	1990	Newspaper Articles	54	656	Box 21, File 43
Resource Development Committee	1990	Newsletters	55	674	Box 22, File 16
Out-of-School Care	1990	Newsletters	56	688	Box 22, File 30
Newsclips	1991	Newspaper Articles	60	739	Box 23, File 42
Oscar	1992	Newsletters	61	756	Box 24, File 14
Out-of-School Care	1991-1992	Newsletters; Brochures	62	777	Box 24, File 35
Day Care	1991	Newsletters	62	778	Box 24, File 36
Family Day Homes	1984-1987	Brochures	62	779	Box 24, File 37
School Age Notes	1991	Articles	62	783	Box 24, File 41
Parenting Newsletter - Master Copy - [Birth to 1 Month]	[1986-1993]	Newsletter	62	787	Box 24, File 45
Parenting Newsletter - Master Copy - 2 and 3 Months	[1986-1993]	Newsletter	62	788	Box 24, File 46
Parenting Newsletter - Master Copy - 1 and 5 Months	[1986-1993]	Newsletter	62	789	Box 24, File 47
Parenting Newsletter - Master Copy - 6 and 7 months	[1986-1993]	Newsletter	62	790	Box 24, File 48
Parenting Newsletter - Master Copy - 8 months	[1986-1993]	Newsletter	62	791	Box 24, File 49
Parenting Newsletter - Master Copy - 9 months	[1986-1993]	Newsletter	62	792	Box 24, File 50
Parenting Newsletter - Master Copy - 10 months	[1986-1993]	Newsletter	62	793	Box 24, File 51
Parenting Newsletter - Master Copy - 11 months	[1986-1993]	Newsletter	62	794	Box 24, File 52
Parenting Newsletter - Master Copy - 1 year	[1986-1993]	Newsletter	62	795	Box 24, File 53

2.a.vii. Children's Aid Reference

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Day Care Information System	1982	Forms	36	429	Box 14, File 17
Legislation and Licensing	1984	Lists	46	537	Box 18, File 15
Manual on After School Care - 1978	1978	Manual	49	581	Box 19, File 37

Administration Manual - For Satellite Family Day Homes - 1983	1980-1983	Manual	50	592	Box 20, File 6
Children's Services Orientation	[1987-1989]	Presentation	53	625	Box 21, File 12
Canada Assistance Plan (CAP).	1990	Forms	55	664	Box 22, File 6
Licensed Out-of-School Centres	1990	Lists	56	685	Box 22, File 27
Waitlist					
File severed [Contains children's names], moved to Box 70.	1991-1992	Correspondence; Lists	58	708	Box 23, File 11
Operator's Orientation to Subsidy Procedures	1991	Lists; Presentation	58	709	Box 23, File 12
Day Care	1991	Invitation	59	710	Box 23, File 13
Day Care Subsidy	1990	Guide	59	724	Box 23, File 27
Family Day Homes Agency - Application Form	[1991]	Forms	60	732	Box 23, File 35
Administration	[1991]	Worksheet	60	734	Box 23, File 37
Workshops/ Planning Process/ Team Building	1990-1991	Lists	61	764	Box 24, File 22
Rating Form	[1991]	Forms	61	765	Box 24, File 23
Acts and Regulations Province of Alberta	1981; 1991	Legislation; Guide	62	775	Box 24, File 33
Canadian Day Care Advocacy Association	[1991]	Forms	62	782	Box 24, File 40
Abridged Out-of-School Care Manual	1989	Manual	62	784	Box 24, File 42
Second Annual Canadian Conference on Day Care 1992	1992	Conference Material	62	786	Box 24, File 44
Children's Service Program Orientation	1993	Agenda	63	796	Box 25, File 1
Family Day Home Operators' Orientation Material	1993	Agenda	63	798	Box 25, File 3
Out-of-School Care Centres Listed Alphabetically	1992	Lists	63	807	Box 25, File 12
Day Care Centres	1992	Lists	63	814	Box 25, File 19
Day Care Issues (Complaints)	[1986-1993]	City Council Vote	63	817	Box 25, File 22
Review of Cost of Care in Out-of- School Care	[1992]	Form	64	843	Box 25, File 48
Miscellaneous Children's Services Files - 1985-1991	1985-1991	Box Listing	68	875	Box 27, File 3
Miscellaneous Children's Services Files 1986-1993 [A2005-170]	1986-1993	Box Listing	69	885	Box 28, File 4

2.a.viii. Children's Aid Human Resources

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Job Descriptions	1990	Job Descriptions	55	679	Box 22, File 21
Job Descriptions	1991	Job Descriptions	61	763	Box 24, File 21

Interview Format	[1991]	Interview Material	61	766	Box 24, File 24
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2.b.i. Senior's Services Statistics

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Aged and Infirm Statistics	1954-1957	Statistics	6	101	Box 2, File 65

2.b.ii. Senior's Services Correspondence

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Sunset Cottages - 1937	1937	Correspondence	4	41	Box 2, File 5
Sunset Cottages - 1938	1938	Correspondence	4	42	Box 2, File 6
Sunset Cottages - 1939	1939	Correspondence	4	43	Box 2, File 7
Sunset Cottages - 1940	1940	Correspondence	4	44	Box 2, File 8
Sunset Cottages - 1941	1941	Correspondence	4	45	Box 2, File 9
Sunset Cottages - 1942	1942	Correspondence	4	46	Box 2, File 10
Sunset Cottages - 1943	1943	Correspondence	4	47	Box 2, File 11
Sunset Cottages - 1944	1944	Correspondence	4	48	Box 2, File 12
Sunset Cottages - 1945	1945	Correspondence	4	49	Box 2, File 13
Sunset Cottages - 1946	1946	Correspondence	4	50	Box 2, File 14
Sunset Cottages - 1947	1947	Correspondence	4	51	Box 2, File 15
Sunset Cottages - 1948	1948	Correspondence	4	52	Box 2, File 16
Sunset Cottages - 1949	1949	Correspondence	4	53	Box 2, File 17
Sunset Cottages - 1950	1950	Correspondence	4	54	Box 2, File 18
Sunset Cottages - 1951	1951	Correspondence	4	55	Box 2, File 19
Sunset Cottages - 1952	1952	Correspondence	4	56	Box 2, File 20
Sunset Cottages - 1953	1953	Correspondence	4	57	Box 2, File 21
Sunset Cottages - 1954	1954	Correspondence	4	58	Box 2, File 22
Sunset Cottages - 1955	1955	Correspondence	4	59	Box 2, File 23
Sunset Cottages - 1956	1956	Correspondence	4	60	Box 2, File 24
Sunset Cottages - 1957	1957	Correspondence	4	61	Box 2, File 25
Sunset Cottages - 1959	1959	Correspondence	4	62	Box 2, File 26
Sunset Cottages - 1960	1960	Correspondence	4	63	Box 2, File 27
Sunset Cottages - 1961	1961	Correspondence	4	64	Box 2, File 28
Sunset Cottages - 1968	1968	Correspondence	4	65	Box 2, File 29
Sunset Cottages - 1969	1969	Correspondence	4	66	Box 2, File 30

Kensington Court- 1945	1945	Correspondence	4	67	Box 2, File 31
Kensington Court - 1947	1947	Correspondence	4	68	Box 2, File 32
Kensington Court- 1949	1949	Correspondence	4	69	Box 2, File 33
Sunset Cottages - 1937	1961.2069	Correspondence	4	71	Box 2, File 35
Sunset Cottages - 1938	1961.9655	Correspondence	4	72	Box 2, File 36
Sunset Cottages - 1939	1962.7241	Correspondence	4	73	Box 2, File 37
Sunset Cottages - 1940	1963.4828	Correspondence	4	74	Box 2, File 38
Sunset Cottages - 1941	1964.2414	Correspondence	4	75	Box 2, File 39
Sunset Cottages - 1942	1965	Correspondence	4	76	Box 2, File 40
Sunset Cottages - 1943	1965.7586	Correspondence	4	77	Box 2, File 41
Sunset Cottages - 1944	1966.5172	Correspondence	4	78	Box 2, File 42
Sunset Cottages - 1945	1967.2759	Correspondence	4	79	Box 2, File 43
Sunset Cottages - 1946	1968.0345	Correspondence	4	80	Box 2, File 44
Sunset Cottages - 1947	1968.7931	Correspondence	4	81	Box 2, File 45
Sunset Cottages - 1948	1969.5517	Correspondence	4	82	Box 2, File 46
Sunset Cottages - 1949	1970.3103	Correspondence	4	83	Box 2, File 47
Sunset Cottages - 1950	1971.069	Correspondence	4	84	Box 2, File 48
Sunset Cottages - 1951	1971.8276	Correspondence	4	85	Box 2, File 49
Sunset Cottages - 1952	1972.5862	Correspondence	4	86	Box 2, File 50
Sunset Cottages - 1953	1973.3448	Correspondence	4	87	Box 2, File 51
Sunset Cottages - 1954	1974.1034	Correspondence	4	88	Box 2, File 52
Sunset Cottages - 1955	1974.8621	Correspondence	4	89	Box 2, File 53

2.c.i. West Edmonton Social Task Force (West 10) Correspondence

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
West 10 - Correspondence	1982-1987	Correspondence	12	180	Box 5, File 9

2.c.ii. West Edmonton Social Task Force (West 10) Annual Reports

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
West Edmonton Social Task Force (West-10) - First Annual Report	1972	Annual Report	9	139	Box 4, File 5
West Edmonton Social Task Force (West-10) - Annual Report - 1982	1982	Reports	11	166	Box 4, File 32

West Edmonton Social Task Force (West-10) - Annual Report - 1983	1983	Reports	11	167	Box 4, File 33
West Edmonton Social Task Force (West-10) - Annual Report - 1984	1984	Reports	11	168	Box 4, File 34

2.c.iii. West Edmonton Social Task Force (West 10) Reports

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
West-10: An Incomplete Journey; An evaluation of a community multi- service centre - Volume I - West-10: Continuation and Replication, by the School of Social Welfare, University of Calgary	1973	Reports	9	138	Box 4, File 4
West-10: An Incomplete Journey; An evaluation of a community multi- service centre - Volume II - West-10: Evaluation of its Functioning	1973	Reports	11	164	Box 4, File 30
West-10 Agency Evaluation	1986	Reports	11	165	Box 4, File 31
West 10- Agency Info	1982-1987	Reports; Statistics	12	179	Box 5, File 8
West 10 - Social Services Advisory Committee Info	1982-1987	Reports	12	183	Box 5, File 12
West 10 - Agency Evaluation Info	1982-1987	Reports	12	184	Box 5, File 13
West 10 - Info on other F.C.S.S. Agencies	1982-1987	Reports	12	185	Box 5, File 14
West 10 - Special Projects	1982-1987	Reports	12	186	Box 5, File 15
West 10 - Brief History of West 10	1982-1987	Reports	12	187	Box 5, File 16
West 10 - Appendices	1982-1987	Reports	12	188	Box 5, File 17

2.c.iv. West Edmonton Social Task Force (West 10) Finance

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
West 10 - Budget Info	1982-1987	Reports; Statistics	12	181	Box 5, File 10
West 10- Financial Statements	1982-1987	Reports; Statistics	12	182	Box 5, File 11

2.d.i Public Relations Education Newsletters

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
On Track Newsletters - File 1 of 2	1984-1991	Newsletters	10	156	Box 4, File 22
On Track Newsletters - File 2 of 2	1984-1991	Newsletters	10	157	Box 4, File 23
Workforce	1991	Newsletters	30	370	Box 12, File 10
City of Edmonton Advisory Board Barrier-Free Press	1993	Newsletters	30	378	Box 12, File 18
On Track - Originals - File 1 of 2	1988-1990	Newsletters	33	393	Box 13, File 6
On Track - Originals - File 2 of 2	1990-1994	Newsletters	33	394	Box 13, File 7
On Track - Duplicate Copies - File 1 of 2	1987-1992	Newsletters	33	395	Box 13, File 8
On Track - Duplicate Copies - File 2 of 2	1993-1994	Newsletters	33	396	Box 13, File 9

On Track - 1987 and Prior	1984-1987	Newsletters; Correspondence	33	397	Box 13, File 10
On Track 1988	1988	Newsletters; Correspondence	33	398	Box 13, File 11
On Track 1989	1989	Newsletters; Correspondence	33	399	Box 13, File 12
On Track 1990	1990	Newsletters; Correspondence	33	400	Box 13, File 13
On Track 1991	1991	Newsletters; Correspondence	33	401	Box 13, File 14
On Track 1992	1992	Newsletters; Correspondence	33	402	Box 13, File 15
On Track 1993	1993	Newsletters; Correspondence	33	403	Box 13, File 16
On Track 1994	1994	Newsletters; Correspondence	34	404	Box 13, File 17

2.d.ii Public Relations Education Promotional Material

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Newscalenders	1990-1992	Posters	26	311	Box 10, File 31
Edmonton Social Services Brochure	1987	Brochures	26	317	Box 10, File 37
Department Brochures in Other Languages	1992	Brochures	27	318	Box 11, File 1
Display: File 1 of 2	1993-1994	Correspondence; Photographs; Negatives	27	330	Box 11, File 13
Display: File 2 of 2	1993-1994	Photographs	27	331	Box 11, File 14
Edmonton Examiners	1987	Brochures	28	342	Box 11, File 25
Family and Community Support Services	1990	Logos	30	369	Box 12, File 9
Newscalender	1994	Posters	30	371	Box 12, File 11

2.d.iii Public Relations Education Reports

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Civic Services and Programs for Persons with Disabilities	1994	Reports	30	372	Box 12, File 12
Report of the Citizens Task Force for Physically Disabled Persons	1987	Reports	30	373	Box 12, File 13
Edmonton's Physically Disabled Citizens: Their Needs and Services	1987	Reports	30	374	Box 12, File 14
Tracking the Trends: Future Directions for Human Services in Edmonton	1990-1994	Reports	30	375	Box 12, File 15
Youths at Suicide Risk: Needs and Services in Edmonton	1989	Reports	30	376	Box 12, File 16
Self-Reliance: I Can Do It!	1992	Reports	30	377	Box 12, File 17
City of Edmonton Social Services: Overview, Financing, Services, Issues	1986-1987	Reports	30	379	Box 12, File 19
Homelessness in Edmonton	1987	Reports	31	380	Box 12, File 20
Self-Evaluation Manual	1985	Reports	31	381	Box 12, File 21

Living Skills for Kids	1987	Reports	31	382	Box 12, File 22
Multiculturalism: A Model of Organizational Change	1991	Reports	31	383	Box 12, File 23
Perceptions of Mental Health Services in Edmonton	1989	Reports	31	384	Box 12, File 24
Immigrant Needs and Services in Edmonton	1986	Reports	31	385	Box 12, File 25
Newcomers to Canada in Edmonton: A Resource Book for Service Providers	1987	Reports	31	386	Box 12, File 26
Because I'm Special: Child Support Program Manual	1989	Reports	32	387	Box 12, File 27
Abused Women's Support Group: Three Phase Program - Facilitator's Manual, Phase 1 - File 1 of 2	1990	Reports	32	388	Box 13, File 1
Abused Women's Support Group: Three Phase Program - Facilitator's Manual, Phase 1 - File 2 of 2	1990	Reports	32	389	Box 13, File 2
Abused Women's Support Group: Three Phase Program - Facilitator's Manual, Phase 2 - File 1 of 2	1990	Reports	32	390	Box 13, File 3
Abused Women's Support Group: Three Phase Program - Facilitator's Manual, Phase 3 - File 1 of 2	1992	Reports	32	391	Box 13, File 4
Abused Women's Support Group: Three Phase Program - Facilitator's Manual, Phase 3 - File 2 of 2	1992	Reports	32	392	Box 13, File 5
Department Orientation - Sep 1987	1987	Reports; Correspondence	34	405	Box 13, File 18
Department Orientation - Feb 1988	1988	Reports; Brochures; Correspondence	34	406	Box 13, File 19
Department Orientation - Sep 1988	1988	Reports; Brochures; Correspondence	34	407	Box 13, File 20
Department Orientation - May 1989 [Karen]	1989	Reports; Brochures; Correspondence	34	408	Box 13, File 21
Department Orientation - May 1989	1989	Reports; Brochures; Correspondence	34	409	Box 13, File 22
Department Orientation - Sep 1989	1989	Reports; Brochures; Correspondence	34	410	Box 13, File 23
Department Orientation - Apr 1990	1990	Reports; Brochures; Correspondence	34	411	Box 13, File 24
Department Orientation - Oct 1990	1990	Reports; Brochures; Correspondence	34	412	Box 13, File 25

2.d.iv Public Relations Education Correspondence

File Title	Dates of Creation	Scope and Content	Box	File	Old Location
Bus Passes - File 1 of 2	1959-1964	Lists	7	111	Box 3, File 5
Bus Passes - File 2 of 2	1959-1964	Lists	7	112	Box 3, File 6
Reading Lists	n.d.	Lists	7	115	Box 3, File 9

Media Lists	1994	Lists	26	310	Box 10, File 30
Media Course - Forms	1993	Forms	27	323	Box 11, File 6
Budget and Project Sign-off Forms - 1988	1988	Forms	29	363	Box 12, File 3
Family Day	1989	Correspondence	26	312	Box 10, File 32
Name Change - P.R. Plan	1989	Correspondence; Notes	26	313	Box 10, File 33
Communication Plan - 1988	1988	Correspondence; Reports; Clippings	26	314	Box 10, File 34
Abused Women/ Family Violence	1994	Correspondence; Reports	26	315	Box 10, File 35
New Releases	1989-1994	Correspondence	26	316	Box 10, File 36
Plain Language	1992-1993	Correspondence; Reports	27	319	Box 11, File 2
PSAs	1987-1988	Correspondence	27	320	Box 11, File 3
Corporate Communications - General Information	1993-1994	Correspondence; Reports	27	321	Box 11, File 4
Media Course	1993	Correspondence	27	322	Box 11, File 5
Production Services - General	1993	Correspondence	27	324	Box 11, File 7
Seniors	1990-1993	Correspondence	27	325	Box 11, File 8
CAFSAC/ Margaret Dewhurst	1989-1993	Correspondence; Reports; Brochures	27	326	Box 11, File 9
Brochure Requests	1992	Correspondence	27	327	Box 11, File 10
Volunteer Program	1989-1991	Correspondence; Brochures	27	328	Box 11, File 11
P.R. Policies; General Info; Procedures	1992	Correspondence	27	329	Box 11, File 12
Landlord and Tenant Advisory Board	1990-1994	Correspondence; Brochures	27	332	Box 11, File 15
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Safer Cities	1993-1994	Correspondence; Reports	28	337	Box 11, File 20
Newscalender	1989-1991	Correspondence	28	338	Box 11, File 21
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Community and Family Services - Parent News	1992	Correspondence; Reports	28	341	Box 11, File 24
Gulf War Stress Group	1991	Correspondence	28	343	Box 11, File 26

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Action Centre Survey	1988	Correspondence	28	346	Box 11, File 29
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Glengarry	1988-1993	Correspondence	29	353	Box 11, File 36
Mill Woods	1988	Correspondence	29	354	Box 11, File 37
Jasper Place	1988-1993	Correspondence	29	355	Box 11, File 38
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